



**Government of West Bengal**  
**Technical Education, Training & Skill Development Department**  
**3rd Floor, Plot No: B/7, Karigari Bhawan, Action Area- III, Newtown**  
**Kolkata - 700160**

**Date: 08.04.2025**

**No: I/628034/2025**

**NOTIFICATION**

In exercise of powers conferred under Section 16 (xxiii), 16 (xxxi) of The West Bengal State Council of Technical and Vocational Education and Skill Development ACT, 2013 (West Bengal Act XXVI of 2013) read with Rule 12 (1) of the West Bengal State Council of Technical and Vocational Education and Skill Development (Transaction of Business and Finance, Accounts and Audit) Rules, 2019 read with AICTE Guideline (Appendix-I, Para 1.8), the Governor has been pleased to introduce the following guidelines for admission in various polytechnics & ITIs of the State as mentioned hereunder in partial modifications of the guidelines issued so far for the academic year, 2025.

1. Registration of candidates is ongoing through the Common Admission Portal (link: <https://scvtwb.in/>). All candidates who have registered earlier will be notified of the commencement of admission process.
2. The admission process shall commence from 15th April 2025, and the last date for application submission shall be 10th June 2025.
3. The admission to Polytechnics & ITIs shall be based on merit i.e. marks obtained in qualifying examination.
4. For the creation of the Merit List of Polytechnics & ITIs, weightage shall be given to marks scored in percentage, as follows: **(a)** For admissions where Class 10 is the minimum eligibility criteria: 50% weightage to total marks and 50% to marks obtained in Mathematics and Physical Science. **(b)** For admissions where Class 12 is the minimum eligibility criteria: 50% weightage to total marks and 50% to marks obtained in Mathematics + Physics/Biology + Chemistry. In case of tie, the subject marks will take precedence i.e marks obtained in Mathematics + Physical Science for Class 10 and

marks obtained in Mathematics + Physics/Biology + Chemistry for Class 12.

5. There shall be 50% district quota for admission. The district quota will be brought under consideration as general seats at the end of second counselling. District quota will not be applicable to the districts of Kolkata, South 24 Parganas, North 24 Parganas, Howrah and Sub-Divisions namely, Kalyani under Nadia District and Chandannagar, Srirampur, Chinsurah under Hooghly District.
6. Admission to the Polytechnics/ITIs in GTA Hill areas shall be made through the Common Admission Portal. Admission shall be kept restricted to residents of GTA hill area till 2nd counselling after which the vacant seats shall be brought under condition of General quota with hill students getting preference in admission.
7. There will be 10% reservation for the Economically Weaker Sections (EWS) as per Memorandum No.TETSD-14057/1/2024-POLY-Dept. of TET&SD, dated 01.03.2024 issued by the Department of Technical Education, Training and Skill Development. The reservation for EWS shall be brought under General Seats after third counselling.
8. Effort to convert SC/ST seats to General Seats with approval of competent authority may also be done after 3rd counselling.
9. There will be reservation of 20% seats for female candidates uniformly in all categories, provided, if seats remain vacant after second counseling, those seats will be made open for respective category seats.
10. Fee waiver will be allowed to the inmates of Homes of MEELS Department and WCD Department for admission to ITIs and Polytechnics as per this Department's earlier Notification No. I/358141/2023 dated 17.01.2023.
11. Admission to Management quota/IMC quota as applicable will be open from the date of admission through the Portal.
12. Mop Up/ Spot Counselling will be decentralized to the Institute Concerned, for which separate Notification shall be issued.
13. All fees will be collected in online mode only. No cash transaction will be available.

14. Bangla Sahayata Kendras(BSKs) will be made official facility centres for registration and application.
15. Helpdesk cum Verification desk will be set up at all ITIs and Polytechnics from the start of admission process till closure of admission. Expenses for this purpose will be borne by the respective Councils.

In case any difficulty arises in implementation of the above guidelines, the matter may be raised to the notice of the Government for consideration and appropriate decision.

All concerned are being informed accordingly.

  
Special Commissioner

in rank of Special Secretary to the Government of West Bengal

Copy forwarded for information and necessary action to:

1. The Chairperson, WBSCTVESD
2. The ACS/Principal Secretary/ Secretary, Govt. of West Bengal, .....Department(All)
3. The Secretary, GTA
4. The District Magistrate.....(All)
5. The Sr. Special Secretary, TET&SD Department
6. The Project Director, PBSSD
7. The Special Commissioner/ Special Secretary, /Additional Secretary/ OSD SM, TET&SD Department.
8. The OSD to HMOS(IC), TET&SD Department.
9. The Director of TE&T, WB
10. The Director of Industrial Training, WB
11. The Director of VE&T, WB
12. The Secretary, WBSCVT
13. The CAO, WBSCTVESD
14. The Principal / Principal-in-Charge.....Polytechnics/ITIs (All)
15. Nodal officers of .....District for DVET.
16. The Sr. PS to the Addl. Chief Secretary, TETSD Department.
17. Guard File for records.

  
Special Commissioner

in rank of Special Secretary to the Government of West Bengal