

Government of West Bengal  
Technical Education, Training & Skill Development Department  
Directorate of Industrial Training  
B/7, Action Area -III, New Town  
Karigori Bhavan, 2<sup>nd</sup> floor, Kokata-700160

Memo No. IT-325/PT/2022/4951

Date:- 20/07/2022

**NOTICE**

**Sub: Mop-up SPOT counseling for E group candidates**

The Mop-up SPOT counseling for E group candidates will be conducted as per following schedule:

Date	Time	Rank & Category	Venue
21.07.2022	<b>Reporting time 12.30 P.M</b>	Any Rank of E group (M group not eligible)	<b>The ITI</b> where he/she <b>wants to take admission</b> (Subject to availability of seats of his/her category) on specified date and time to participate in the Mop-up SPOT counseling

**Guideline for the ITI:**

1. All the vacant seats of **E Group will be considered.**
2. Willing eligible candidates must report at the **ITIs where he/she wants to take admission** (Subject to availability of seats of his/her category) on specified date and time to participate in SPOT counselling.
3. The head of the ITIs will ensure that no candidates are allowed after 15 minutes of reporting time.
4. The candidate should bring print out of Rank card with them or will show rank card from their mobile.
5. **The head of the ITIs will maintain a Rank wise queue at his institute for conducting the SPOT counselling smoothly.**
6. Allotment in the vacant seats will be given strictly as per **MERIT PANEL.**
7. Seat Matrix will be displayed category wise on the website.
8. Head of the ITIs may also be advised to display the list of vacant seats category wise in respect of his institute in a prominent place.

9. The Head of the ITIs will validate candidate's credential online and allot the candidate in the vacant seats as desired by the candidate in the concerned ITI.
10. **Once a seat is allotted to a candidate through SPOT counseling, the candidate has to pay and get admitted with in 5.30P.M of that day, failing of which his/her allotted seats will be cancelled.**
11. Allotted seat cannot be changed or cancelled at any circumstances.
12. Head of ITIs may be advised to take necessary steps to maintain law and order of his institute for SPOT counselling.

**General guideline for the SPOT counseling :**

1. Merit listed valid candidates of E Group, who could not participate in the online counselling OR who have not taken any admission in any seat are eligible to take admission through SPOT Counselling.
2. Already admitted candidates may also attend the SPOT counselling for upgrading/changing the trade/ITI.
3. Candidates who are debarred from admission for erroneous percentage of marks are not eligible to participate in this SPOT counselling.
4. **M Group applicants are not eligible to choose any E Group trades.**
5. Seats will be allotted completely on the basis of 'E' Group rank list.
6. Candidates must check the vacancies of Seat Matrix on the <https://scvtwb.in> and sets their priority of ITI during SPOT counselling.
7. Allotment will be done in the vacant seats of ITI strictly on the basis of **MERIT**.
8. Failure to report at the scheduled date and time will make the candidate ineligible for counselling.
9. Allotment of a seat to a valid and eligible rank holder depends on his/her rank and availability of vacant seat at time of his/her turns. SPOT counselling will continue till there will be availability of seats and the counselling will be stopped when all eligible vacant seats will be filled up.

  
Director of Industrial Training,  
West Bengal