



West Bengal State Council of Technical and Vocational Education and Skill Development

(A Statutory Body under West Bengal Act XXVI of 2013)

(Technical Education Division)

[Erstwhile West Bengal State Council of Technical Education]

Information Brochure

for admission to the

**Advanced Diploma, Post Graduate Diploma and
Advanced Certificate courses**

for the academic session 2024-25

Contact details :

West Bengal State Council of Technical and
Vocational Education and Skill Development
(Technical Education Division)

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Websites : <https://scvtwb.in/> and <https://sctvesd.wb.gov.in/>

CAUTION

**“Ragging is a Crime
and
Punishable Offence”**

IMPORTANT DATES

Date of opening of Online Application portal:	19th June, 2024 Website : https://scvtwb.in/ and https://sctvesd.wb.gov.in/
Last Date for Submission of Online Application Form :	8th July, 2024

INTRODUCTION

The Polytechnic Education in our State was introduced immediately after independence. To look after the academic activities of polytechnic education, 'State Council for Engineering & Technical Education' was set-up as a Government outfit by an executive order. The Council was a part of the Chief Inspectorate of Technical Education and subsequently of the Directorate of Technical Education. West Bengal State Council of Technical and Vocational Education and Skill Development was formed as a Statutory Body under the West Bengal Act XXVI of 2013.

West Bengal State Council of Technical and Vocational Education and Skill Development (Technical Education Division) has various activities for conducting a number of courses at Diploma, Post Diploma, Certificate, Advanced Certificate, Short Term Training besides monitoring and affiliating the academic institutions conducting these courses and development of curricula for the purpose. The Council also advises Government in respect of Technical Education for the areas mentioned above. Apart from aforesaid activities, the Council also conducted entrance examination and prepares merit lists for admission of students to Diploma Courses in Engineering/ Technology/ Architecture/ Pharmacy / MOPM/ HMCT etc. in the Polytechnics of the State under its affiliation through Entrance Examinations, e.g. JEXPO, VOCLET etc.

Admission of eligible candidates to the following courses will be made on the basis of merit list to be prepared based on the marks obtained by the candidates in the eligibility qualification / examination:

Sl. No.	Course Name	Course Code	Duration of the Course
1.	Advanced Diploma in Construction Safety	ADCS	1 year
2.	Advanced Diploma in Fire Safety Management (Full-Time)	ADFMS-F	1 year
3.	Advanced Diploma in Fire Safety Management (Part-Time)	ADFMS-P	1½ year
4.	Advanced Diploma in Industrial Safety (Full-Time)	ADIS-F	1 year
5.	Advanced Diploma in Industrial Safety (Part-Time)	ADIS-P	1½ year
6.	Post Graduate Diploma in Human Resource Development & Labour Welfare	HRDLW	1 year
7.	Advanced Certificate Course in Boot, Shoe & Leather Goods Manufacture	BSLGM	2 years

ELIGIBILITY CRITERIA OF APPLICANTS

➤ **Citizenship: Must be an Indian Citizen.**

Sl. No.	Course Name	Eligibility Qualification
1.	Advanced Diploma in Construction Safety	<p>Passed Bachelor's degree in Civil Engineering or Survey Engineering from any AICTE recognized institute.</p> <p align="center">OR</p> <p>Passed Diploma in Civil Engineering or Survey Engineering from any institute recognized by AICTE and WBSCTE / WBSCT&VE&SD.</p> <p align="center">OR</p> <p>Passed Bachelor Degree in Science having combination of at least any two subjects from Physics, Chemistry, Mathematics, Computer Science, Electronics or Statistics from any UGC recognized University.</p>
2.	Advanced Diploma in Fire Safety Management (Full-Time)	<p>Passed Bachelor's degree in Engineering & Technology or its equivalent from any AICTE recognized institute.</p> <p align="center">OR</p>
3.	Advanced Diploma in Fire Safety Management (Part-Time)	<p>Passed Diploma in Engineering & Technology or its equivalent from any institute recognized by AICTE and WBSCTE / WBSCT&VE&SD.</p> <p align="center">OR</p>
4.	Advanced Diploma in Industrial Safety (Full-Time)	<p>Passed Bachelor Degree in Science having combination of at least any two subjects from Physics, Chemistry, Mathematics, Computer Science, Electronics or Statistics from any UGC recognized University.</p> <p align="center">OR</p>
5.	Advanced Diploma in Industrial Safety (Part-Time)	<p>Passed any Degree from any institute recognized by AICTE / UGC with minimum 2 (two) years Working Experience in field of Fire Services or Industrial Safety (as applicable) in any registered Industry / Organization (Central / State) / Private / Public Limited Company.</p>
6.	Post Graduate Diploma in Human Resource Development & Labour Welfare	<p>Passed Bachelor Degree in any stream from any UGC recognized University.</p>
7.	Advanced Certificate Course in Boot, Shoe & Leather Goods Manufacture	<p>Passed Madhyamik or Class 10 Equivalent Board Examination with Science / Physical Science and Mathematics from any recognized Board/ Council/ Institute.</p>

APPLICATION PROCEDURE

- ❖ **Online Application Form** will be available in the websites <https://scvtwb.in/> and <https://sctvesd.wb.gov.in/> from 19th June, 2024 to 8th July, 2024.
- ❖ **Application Fee is Rs. 450/- (for valid Kanyashree enrollees: Rs. 225/-)**. Payment of application fee is to be made online through Net Banking / Debit Card / Credit Card / UPI.

An applicant should ensure that he/she satisfies the requirements relating to Age, Educational Qualification, etc. before submission of the application. The application will be automatically rejected, if a candidate does not fulfill these requirements. Any candidate, found not in full conformity with his/her submitted information at the time of verification of original testimonials, will not be allowed admission even though he/she secures a rank in the merit list. Application will have to be filled-up properly and completely in all respect. **No request for subsequent change in information submitted by the candidate will be entertained under any circumstances.** The Council is not liable for refusal of admission to a candidate by the institutes even after being merit listed for wrong submission of information by the candidate. **Applicants are advised to download the copy of the filled-in application form after submitting the application.**

If after scrutiny at any stage, it is found that an applicant is ineligible as per prescribed eligibility norms, his/her candidature will stand cancelled even if he/she secures a position in the merit list or a seat is allotted to him/her or takes admission and gets registered.

RECOGNIZED BOARD / COUNCIL WITH CODES

Name of States / Union Territories	Name of Board / Council / School	Code No.
Andhra Pradesh	Board of Intermediate Education, Andhra Pradesh	01
	Board of Secondary Education, Andhra Pradesh	02
	Andhra Pradesh Open School Society	03
Arunachal Pradesh	Directorate of School Education, Government of Arunachal Pradesh	04
Assam	Assam Higher Secondary Education Council	05
	Assam Board of Secondary Education	06
	Assam State Open School	07
Bihar	Bihar School Examination Board	08
	Bihar Sanskrit Siksha Board	09
	Bihar State Madrasa Education Board, Patna	10
	Bihar Board of Open Schooling and Examination	11
	Bihar Intermediate Education Council	12
Chhattisgarh	Chhattisgarh Board of Secondary Education, Raipur	13
	Chhattisgarh State Board of Open School, Raipur	14
	Chhattisgarh State Open School, Raipur	15
	Chhattisgarh Madrasa Board	16
Goa	Goa Board of Secondary and Higher Secondary Education	17
Gujarat	Gujarat Secondary and Higher Secondary Education Board	18
	Gujarat State Open School	19
Haryana	Board of School Education Haryana	20
	Haryana Board of Education	21
	Haryana Open School, Bhiwani	22
Himachal Pradesh	Himachal Pradesh Board of School Education	23
	Himachal Pradesh State Open School	24

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Name of States / Union Territories	Name of Board / Council / School	Code No.
Jammu & Kashmir	J & K State Board of School Education	25
	J & K State Open School	26
Jharkhand	Jharkhand Academic Council, Ranchi	27
Karnataka	Karnataka Secondary Education Examination Board	28
	Karnataka Board of Pre-University Education	29
	Karnataka Open School, JSS Maha Vidyapeeth, Mysore	30
Kerala	Kerala Board of Public Examinations	31
	Kerala Board of Higher Secondary Examination, Thiruvananthapuram	32
	The Kerala State Higher Education Council	33
	Kerala State Open School, Thiruvananthapuram	34
	Kerala Board of Vocational Higher Secondary Examination / Vocational Higher Secondary Education Department, Govt. of Kerala	35
Madhya Pradesh	Madhya Pradesh Board of Secondary Education	36
	Madhya Pradesh State Open School	37
	Maharshi Patanjali Sanskrit Sansthan, Bhopal	38
	Madhya Pradesh Madarsa Board	39
Maharashtra	Maharashtra State Board of Secondary & Higher Secondary Education	40
Manipur	Manipur Board of Secondary Education, Imphal / Board of Secondary Education, Manipur	41
	Council of Higher Secondary Education, Manipur	42
Meghalaya	Meghalaya Board of School Education	43
Mizoram	Mizoram Board of School Education	44
Nagaland	Nagaland Board of School Education	45
Odisha	Board of Secondary Education, Odisha	46
	Council of Higher Secondary Education, Odisha	47
Punjab	Punjab School Education Board / Punjab State Education Board	48
Rajasthan	Rajasthan Board of Secondary Education, Ajmer / Board of Secondary Education, Rajasthan	49
	Rajasthan State Open School, Jaipur	50
Sikkim	Board of Open Schooling & Skill Education, Gangtok	51
Tamil Nadu	State Board of School Examinations (Sec.), Tamil Nadu / Tamil Nadu Board of Secondary Education, Chennai	52
	State Board of Higher Secondary Examinations, Tamil Nadu / Tamil Nadu Board of Higher Secondary Education, Chennai	53
	Tamil Nadu State Open School	54
Telangana	Telangana Board of Secondary Education	55
	Telangana State Board of Intermediate Education	56
	Telangana Open School Society	57
Tripura	Tripura Board of Secondary Education	58
Uttar Pradesh	Madhyamik Shiksha Parishad, Uttar Pradesh / Board of High School & Intermediate Education, Uttar Pradesh	59
	Uttar Pradesh Board of Secondary Sanskrit Education Council	60
	Uttar Pradesh State Open School Board	61
Uttarakhand	Board of School Education Uttarakhand / Uttranchal Shiksha Evm Pariksha Parishad, Ram Nagar, Nanital / Uttarakhand Board of School Education.	62

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Name of States / Union Territories	Name of Board / Council / School	Code No.
West Bengal	West Bengal Board of Secondary Education	63
	West Bengal Council of Higher Secondary Education	64
	West Bengal Board of Madrasah Education	65
	The West Bengal Council of Rabindra Open Schooling	66
	Visva-Bharati	67
	West Bengal State Council of Vocational Education & Training / West Bengal State Council of Technical and Vocational Education and Skill Development (Vocational Education Division) / West Bengal State Council of Technical and Vocational Education and Skill Development	68
	Directorate of Vocational Education & Training	69
UT (Silvassa & Diu)	Gujarat State Board	70
Delhi (National Boards)	Central Board of Secondary Education (CBSE), Delhi	71
	Council for the Indian School Certificate Examinations (CISCE), New Delhi	72
	National Institute of Open Schooling (NIOS), New Delhi [formerly National Open School (NOS), New Delhi]	73
	National Council for Vocational Training (NCVT)	74
Other Recognized Boards/ Councils/ Institutes	Directorate of Army Education, New Delhi	75
	Banasthali Vidyapith, Banasthali, Rajasthan	76
	Gurukul Kangri Vishwavidyalaya, Haridwar	77
	Rashtriya Sanskrit Sansthan, New Delhi	78
	Aligarh Muslim University, Aligarh	79
	Jamia Miliya Hamdard University	80
	Jamia Miliya Islamia, New Delhi / Jamia Millia Islamia	81
	IGCSE Programme from University of Cambridge (International Exam.) five passes with grade A,B&C.	82
	International Baccalaureate - Asia Pacific	83
Rajiv Gandhi University of Knowledge Technologies	84	

N.B.: Candidates are requested to go through this Council's website for further modification, if any.

PUBLICATION OF MERIT LISTS

The merit lists will be prepared based on the marks obtained by the candidates in their eligibility qualification / examination. The Council will publish the consolidated merit lists separately for aforesaid courses, but shall not communicate the result to any individual applicant. The merit positions will be available in the websites <https://scvtwb.in/> and <https://sctvesd.wb.gov.in/>. There is no provision for post-publication scrutiny or review and inspection and hence any such prayer will not be entertained.

METHOD OF COUNSELLING

All merit listed candidates are directed to keep in touch on regular basis with the websites <https://scvtwb.in/> and <https://sctvesd.wb.gov.in/> for information in respect of counselling and admission.

ADMISSION

Admission of students to the Institutions will be made from the merit listed candidates through centralised / Institute level counselling. Detailed information regarding counselling and other related information will be available in the websites <https://scvtwb.in/> and <https://sctvesd.wb.gov.in/> in due course of time.

Admission of students to the aforesaid courses in the Institutes subject to the affiliation of the WBSCT&VE&SD for the academic session 2024-25.

REGISTRATION

After admission, all students shall have to get themselves duly registered under this Council. The notice in this regard will be published in the website <https://sctvesd.wb.gov.in/>. **Admission in respect of the candidates failing to get themselves registered under the Council within the stipulated time will be cancelled automatically and no further claim will be entertained.**

RESERVATION

Reservation of seats for Scheduled Caste (SC), Scheduled Tribe (ST), Physically Challenged (PC) [Handicapped] and other category (if any) candidates in Government level Institutes will be as per norms of the Government. Candidates have to produce their original SC / ST / PC / other category (if any) Certificates issued by the Competent Authority of the state of West Bengal at the time of counselling and/or admission and/or registration.

SC/ST/OBC candidates having such certificates issued by Competent Authorities of States other than West Bengal are not eligible for such reservation and they shall be treated as 'General' category candidates. Candidates of outside West Bengal should declare them as 'General' category only in the Application Form.

Details of Reservation:

- (i) 22% and 6% of seats are reserved for candidates belonging to **Scheduled Caste (SC) and Scheduled Tribe (ST)** respectively **in the Government Institutes**. In case of non-availability of sufficient no. of eligible candidates under ST Category, the vacant seats will be converted to SC Category subject to the consideration of all merit listed ST candidates. Candidates of other states are not eligible for these seats.
- (ii) Maximum of 5% of the total intake capacity **in Government Institutes** reserved for **Physically Challenged (Handicapped)** candidates. In case of non-availability of sufficient no. of eligible candidates under this Category, the vacant seats will be converted to General Category subject to the consideration of all merit listed Physically Challenged (Handicapped) candidates.

LEGAL JURISDICTION

All disputes shall fall within the jurisdiction of Kolkata only.
