

Guidelines for Online Application

for

Admission to Polytechnics in the 1st Year / 2nd Year

Instruction to candidates for filling up Online Application Form :

1. The candidates must read the instructions and procedures carefully and keep all necessary information ready before starting to fill up the online application form. Once an application is submitted, it will be construed that the candidate has agreed to all terms & conditions, rules & regulations stipulated in the Information Brochure and notices published by the Council for the purpose from time to time.
2. Candidate has to register themselves in the portal first. They must have a valid mobile number where the OTP will come during registration. The mobile number will be default User ID and Date of Birth of the candidate will be default password. The mobile number cannot be changed throughout the admission process.
3. The Date of Birth in the password must be given in the form of DDMMYYYY.
4. Candidate's Name, Father's Name, Mother's Name, Gender and Date of Birth must be same as appeared in 10th standard examination.
5. Application Fee is Rs. 450/- (for valid Kanyashree enrollees: Rs. 225/-).
Payment will be made online by candidates using Debit card/ Credit card/ Net banking/ e-wallet/ UPI etc. only. No other mode of payment will be permitted.
6. The Application Fee is non-refundable.
7. Following steps to be followed for filling-up Online Application Form:-
 - Choose correct the Application Form to be filled-up i.e. Polytechnics 1st Year or Polytechnics 2nd Year (one can fill up only one application from using one user account).
 - Fill-up "Personal Details" as sought for in the portal.
 - Fill-up details of "Educational Qualification".
 - Preview your application before final submission and note down the Application Form Number for future reference.
 - Applicants **do not require** to visit any institute for physical verification of documents.
 - For subsequent login through "Sign-in for Registered Candidates", the Mobile Number and Password will have to be used. Candidates are advised to change their default password immediately after 1st log in due to security reason.
8. Candidate must be very careful while filling-up the online application form. The data provided, cannot be corrected / revised under any circumstances.
9. The online acknowledgement will be generated only after making necessary payment.
10. Read Information Brochure very carefully.